

- Off school grounds where the misconduct may reasonably be expected to undermine the proper disciplinary authority of the school, the safety of students or staff, or cause disruption within the school.

## Student Uniform and Dress Code

It is expected that all students will be dressed in full uniform at all times, starting on the first day of school, until the last day of classes. Full uniform must be worn for all school events unless otherwise indicated. No outside jackets, hoodies, accessories are permitted to be worn in school as part of the uniform. In an effort to prevent loss or theft of sweaters, it is recommended that each student write their name on the inside using a permanent marker.

Students who fail to dress for school as required by this policy will be subject to disciplinary action, which may include a disciplinary write-up, parent notification and a detention. It is expected the parent will make every effort to resolve the matter to the best of their ability. The following is a list of uniform items that must be worn on a daily basis:

ITEM	BOYS	GIRLS
<b>Cardigan Sweater 5-8</b>	A solid navy with white piping pocket cardigan with school logo affixed on the left side. <b><i>This is NOT an optional uniform item for boys.</i></b>	A solid navy pocket cardigan with the school logo affixed on the left side. This is an optional item for girls.
<b>Pants</b>	Navy blue pants - school pants must be worn to full length with a plain black belt.	Navy blue pants - school pants must be worn to full length with a plain black belt.
<b>Shirts</b>	Oxford style short or long sleeve button down shirt (tucked in at all times). Polo shirts may be worn during the months of September, October, March, April, May, and June.	A short or long sleeve white shirt with a round collar will be required. Polo shirts may be worn during the months of September, October, March, April, May, and June.
<b>Shoes</b>	Plain black school shoes are to be worn every day. <b><i>Sneakers, boots, or athletic shoes are NOT permissible shoes.</i></b> All-black sneakers are only permitted on days the students have physical education. No colorful sneakers or sneakers with designs or other colors are permitted.	Plain black school shoes are to be worn each day. <b><i>Sneakers, boots, heels or athletic shoes are NOT permissible shoes.</i></b> All-black sneakers are only permitted on days the students have physical education. No colorful sneakers or sneakers with designs or other colors are permitted.
<b>Skirt 5-8</b>		Girls may wear a specific, green and navy plaid skirt. The skirt should not be shorter than one inch above the knee. No jeans, sweat pants, leggings or pants may be worn under the skirts.
<b>Skirt/Jumper per K-4</b>		Girls may wear a specific, green and navy plaid skirt jumper. The jumper should not be shorter than one inch above the knee. No jeans, sweat pants, leggings or pants may be worn under the jumper.

<b>Socks</b>	Plain navy blue socks are to be worn at all times, even with the physical education uniform.	Plain navy blue knee socks are to be worn. No designs, ruffles, or balls should be visible. Navy blue pantyhose or tights may be worn. Students may not wear pantyhose or tights with any visible designs or seams.
<b>Sweater Vest</b>	K-4 grades: A solid navy blue sweater vest with the Pan American emblem affixed on the left side must be worn over the oxford style shirt	Grades 5-8: A solid navy blue sweater vest with the Pan American emblem affixed on the left side must be worn over the oxford style shirt. <b><i>This is NOT an optional uniform item for girls.</i></b>
<b>Tie</b>	Grades K-4: A solid navy blue tie must be worn along with the oxford style shirt every day.  Grades 5-8: A navy blue and green tie/bowtie striped must be worn along with the oxford style shirt every day.	K-8 grades optional: A blue and green plaid cross tie can be worn with shirts.

The following standards will help ensure that each student meets the personal appearance guidelines:

**Clothing**

Pants must be worn at waist level. No sheer, tight fitting or excessively loose clothing, tank tops or off-the-shoulder tops – including on dress down days.

**Jewelry**

Excessive jewelry, inappropriate, oversized and/or distracting jewelry is not permitted. Visible gold or silver chains are not permitted. Visible body piercing is not permitted.

**Hats, Scarves, Coats & Hoodies**

Hats are not allowed to be worn in the building. Hats or other head covering apparel worn for cultural, ethnic, religious, health or other meritorious reasons shall be considered exempt from this rule. It is kindly requested that parents/guardians and or students share the purpose for head covering so that the staff may be appropriately sensitive and supportive of all students within the larger school environment. Scarves may not be worn during the school day and can be put away in student bookbags/lockers during the day. No coats, jackets, or non-uniform sweaters are allowed to be worn in the school building. All students will be required to remove coats, jackets, or hoodies upon entering the classroom. All coats and jackets must be kept on student hooks in classrooms or in lockers.

**Hair**

Hair must be well-groomed, clean and not covering the eyes. Unnatural hair color is not permitted (blue, green, pink, etc.).

**Tattoos & Makeup**

No visible permanent or temporary tattoos are permitted. Students in K-6 are not allowed to wear makeup. Excessive make-up is NOT permitted.

**Sneakers**

Students may only wear sneakers to school on gym day or approved school activity. Students will not be permitted to change shoes for lunch and recess.

## Uniform Donations

Pan American Academy collects clean and gently used school uniforms. If you wish to donate your child's uniforms, please send your donation to the school with your child's name and homeroom. For more information, feel free to email [information@panamcs.org](mailto:information@panamcs.org).

## Dress Down Days

These days are designed to give students a day when they can be out of uniform and to celebrate school spirit by wearing their team color. These days will be announced in advance. Casual clothing such as jeans, sweatshirts and t-shirts are permitted as long as they meet the criteria of the dress code policy. Cutoffs, excessively loose or tight fitting pants or shorts, any clothing with holes, sleeveless or off-the-shoulder tops are all violations of this policy. Advertising, logos, symbols, pictures, or wording may not be disruptive to the school program and not be related to alcoholic beverages, drugs – including nicotine, or depict any lewd or inappropriate references or innuendos. Students who prefer to dress-up (i.e. skirts, dresses, holiday attire, etc.) are welcome to do so. Hats, sunglasses or other accessories are not permitted unless approved by the principal. **In keeping with the personal appearance and dress code, the administration reserves the right to enforce style, color and length.** Shoes, even on Dress Down Days, must be safe. That is, they need to have a front and back that keep the shoe attached to the foot.

**Special Note to Parents:** You have the final decision in allowing your child to participate in Dress Down Days. If you prefer that your child not participate we will support your decision and ask that your child follow the regular school uniform dress code.

TEAM COLORS FOR EACH GRADE								
K	1	2	3	4	5	6	7	8
Red	Yellow	Blue	Green	Black	Orange	Grey	Purple	White

## Social Media Practices

The use of social media, text messaging, and gaming unless for teacher-instructed, educational use are not allowed during class time. Cell phone use is limited to passing periods and lunch time, exclusively. Most social media platforms require children to be at least 13 years old to use. Social media use should be monitored by a parent/guardian as it is discouraged for educators and students to connect through these platforms with the exception of school-sanctioned accounts. It is important to remember that any events that occur off school property, or outside of school hours, but captured through use of social media can have school-based consequences if their implications disrupt the learning environment.

## Locker Use

1. Students with assigned lockers should be patient and careful in trying to open lockers with combination locks. Overloading and kicking of lockers, as evidenced by black marks and dents, will not be tolerated. Students will be charged for damages.
2. Students are responsible for remembering the combination to their locker. Students should not tell other students their locker combination. Students should not share a locker. Locker doors should be closed gently without slamming. Garments and books should be kept clear.