

BOARD OF TRUSTEES

Brenda Marrero, Esq. Chair
Nelson Flores, Ph.D., Vice Chair
Joseph DuCette, Ph.D., Member
Donna Nuccio, Member
Sarah Finkelstein, Member
Caroline Gorman, Esq. Member

PARENT REPRESENTATIVES

Dana B. Espinosa, Secretary
Jessika Garcia

BOARD OF TRUSTEES MEETING MINUTES

Location: Zoom.us – Meeting ID: 943 2152 4893

Monday, May 17, 2021

Board Members Present: Brenda Marrero, Esq. Dr. Joseph DuCette, Caroline Gorman, Donna Nuccio, Dr. Nelson Flores, Dana Espinosa, Sarah Finkelstein; Jessica Garcia

Board Members Absent: Dana Espinosa

Quorum Established: Yes

Others Present: Dr. Darcy Russotto, CEO; Robin Eglin, Omnivest; Dr. Joshua Fineberg, Director of Student Services; Jennifer McNeil, Director of Special Education; Mercedes Walton-Mason, Assistant Principal; Yolanda Cooper, Principal

Call to Order

- Meeting was called to order at 4:34pm.

Public Testimony

No Public Testimony

Board Governance

- MOTION to APPROVE meeting minutes for 4/19/21 by Gorman, seconded by Marrero. Motion passed. Garcia abstains.
- Reviewed the Board Schedule for the 21-22 school year. Discussed meetings to be hosted on and off site. The retreat in August, to be held on site.

Financials

- *Review of the April Financials provided by Robin Eglin.* Current Ratio: 1.29; Cash on Hand: 70.29; Debit Ratio: 0.42; Total Margin: 4.71%; Lease Coverage Ratio: 1.73. – PASS
- Audit and Finance Committee Update: The committee is working on a Pandemic Recovery Plan while taking into consideration the ESSERS funds and building the operating budget. The planning process has been arduous due to the application of ESSERS funding, but the school is still on track for timely approval. The committee updated the board members as follows:
 - o The School is brainstorming ideas for Out of School Time and Summer Programming
 - o The School will be providing strong Mental Health Supports for Students and Staff
 - o Summary of Listening Tours with employees on budget priorities provided -- Many staff members expressed interest in supporting students with mindfulness and academic recovery. Many staff members expressed interest in classroom furniture conducive to physical distancing.
 - o The school will potentially provide COVID Relief stipends to returning employees. Stipends will be disbursed in equal installments throughout the year. Nuccio affirms that all employees regardless of classification or position are to receive the same amount.

School Report

Principal Cooper provides an overview of the School Report, highlighting the PSSA test administration. The testing window will open on April 19th and end by September. The school has chosen to test in late May and will be testing in-person because online options for testing are not available. The regular school schedule and space usage has been shifted to accommodate remote students reporting onsite for testing.

Entered into EXECUTIVE SESSION AT 5:12 PM for compensation review. Returned to REGULAR SESSION at 5:14 PM.

Action Items

- MOTION to APPROVE 21-22 Board Meeting Schedule by Gorman, seconded by DuCette. Motion passed.
- MOTION to APPROVE Vacation Cash Outs by Finkelstein, seconded by Nuccio. Motion passed.
- MOTION to APPROVE Visual Sound Agreement by Marrero, seconded by Finkelstein. Motion passed
- MOTION to APPROVE Research Study - Doctorate Candidate by DuCette, seconded by Flores. Motion passed.
- MOTION to APPROVE Form 990 by Nuccio, seconded by Gorman. Motion passed.

There being no further business to come before the board, the regular meeting was adjourned at 5:22pm.

Minutes Recorded by: Lisandra Kelly