

BOARD OF TRUSTEES

Brenda Marrero, Esq. Chair
Nelson Flores, Ph.D., Vice Chair
Joseph DuCette, Ph.D., Member
Donna Nuccio, Member
Sarah Finkelstein, Member
Caroline Gorman, Esq. Member

PARENT REPRESENTATIVES

Dana B. Espinosa, Secretary
Jessika Garcia

**BOARD OF TRUSTEES
MEETING MINUTES**

Location: Zoom.us – Meeting ID: 982 6968 1289

Monday, April 19, 2021

Board Members Present: Brenda Marrero, Esq. Dr. Joseph DuCette, Caroline Gorman, Donna Nuccio, Dr. Nelson Flores, Dana Espinosa, Sarah Finkelstein

Board Members Absent: Jessika Garcia

Quorum Established: Yes

Others Present: Dr. Darcy Russotto, CEO; Robin Eglin, Omnivest; Dr. Joshua Fineberg, Director of Student Services; Jennifer McNeil, Director of Special Education; David Shemaria, Assistant Principal; Mercedes Walton-Mason, Assistant Principal

Call to Order

- Meeting was called to order at 4:36pm.

Public Testimony

No Public Testimony

Board Governance

- MOTION to APPROVE meeting minutes for 3/15/21 by Marrero, seconded by Finkelstein. Motion passed.
- Statements of Financial Interests are due by May 1st.

Financials

- Review of the March Financials provided by Robin Eglin. Current Ratio: 1.49; Cash on Hand: 71.21; Debit Ratio: 0.38; Total Margin: 7.70%; Lease Coverage Ratio: 2.19. – PASS
- Overview of Budget Timeline for the 2021-2022 provided by Dr. Darcy Russotto -- including scheduling for Audit & Finance Committee Meetings. Final budget will require approval on June 28th at the last board meeting.
- 12-month employees impacted by the COVID19 pandemic will be given the opportunity to cash out up to 10 days.

School Report

An overview of the School Report is provided. Principal Cooper provides an update on the School's reopening plan and activities. The SchoolPass Screener is in full implementation and continuing to assist and troubleshoot with parents in learning how to access and use the SchoolPass Screener.

COVID19 Assurance testing began on April 5th with a small pool of administrative staff and expanded to entire staff and students on April 12th to prepare for the first day of onsite instruction on April 19th. Russotto explained the Assurance Lab Testing and how pooled sample results are reported. Students will be tested in groups Monday through Wednesday. At this time, Pan Am is working with Rite Aid for a potential partnership in vaccine opportunities.

**Entered into EXECUTIVE SESSION AT 5:25 PM to discuss legal and personnel matters.
Returned to REGULAR SESSION at 5:32 PM.**

Action Items

- MOTION to APPROVE New Hire, Rosa Soto by Nuccio, seconded by DuCette. Motion passed.
- MOTION to APPROVE SY2021-22 Academic Calendar by Marrero, seconded by Finkelstein. Motion passed.
- MOTION to APPROVE Vacation Leave Cash Out for the 2020-21 School Year by Espinosa, seconded by Nuccio. Motion passed

There being no further business to come before the board, the regular meeting was adjourned at 5:36pm.

Minutes Recorded by: Lisandra Kelly